

«Title» «Forename» «Surname»  
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«PostCode»

17<sup>th</sup> January, 2013

Dear «Title» «Surname»,

### **Consultation on the future provision of Meals on Wheels**

Thurrock Council is reviewing our current arrangements for meals on wheels and we want your view on the best option. The enclosed consultation document details the different options.

#### **Why you have been sent this letter**

Our records show that you (or a friend or family member if it is indicated that you are to be contacted on their behalf) currently receive meals on wheels.

#### **Taking part**

Your views are very important to us. Responses to the consultation will be considered before we submit our final recommendations to Cabinet in June 2014.

#### **You can tell us your views in a number of ways.**

1. You can respond to this consultation by completing the documents enclosed with this letter.
2. If you would like assistance with completing the questionnaire by telephone then you can call Thurrock Coalition who are an independent user-led organisation, separate from Thurrock Council on 01375 389864 between 10am-12pm and 2pm-5pm.

3. If you need help completing the form in your home then please call 01375 366392
4. By attending a drop-in event at the Main Hall, The Beehive – Voluntary and Community Resource Centre, West Street, Grays, RM17 6XP. The event is on Thursday 13<sup>th</sup> March and you can drop in at any time between 14.00 and 17.00 to discuss the consultation.

**Sending back the completed questionnaire**

All questionnaires should be returned to the Council by Friday 11<sup>th</sup> April 2014.

Thank you for taking the time to read this letter and I hope you will consider taking part in this important consultation.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. Harris', with a long horizontal flourish extending to the right.

Roger Harris  
Acting Director of Adults, Health and Commissioning